**SUDHAKARA N**

+919986485864

n.sudhakara1985@gmail.com

**EXECUTIVE SUMMARY**

Aim to be associated with a progressive organization that gives me scope to update my knowledge and skills in accordance with the latest trends and be a part of team that dynamically works towards growth of organization and gives satisfaction thereof.

**EMPLOYMENT HISTORY**

Working as Team Lease Services Pvt Ltd 1 Years

Working as Navnidhi infrastructure pvt ltd 2 Years.

Working as V5 Global Services Pvt Ltd 2 Months

**Non- IT Recruiter Roles & Responsibilities:**

* Every day follow up the database business
* Explain to candidate works details,
* Report on every day in Management
* Internal Tools update daily work details
* Reference gathering to new onboarding candidate’s side
* Posting activities in job portal’s, including social media
* Client’s problems resolving to MIS tracker wise in candidates onboarding.
* Onboarding candidate’s documents gathering, Verifications,
* Offer letters issued third party employes

## Work For Clients;

## Work for BPO and Financial, ERP. Non-Technical Requirement’s

## E- Walet Clients- Airtel Bank, Bharath Pay, Phone Pay, Amazon Pay,

**Technical Skills System.**

> MS Excel, MS office, Word

> ATS Tools; HRIs, CDIs, JOB DEVA, CSS

> Tracker prepared, MIS report.

Education

D.ed – Bangalore university (2009-2012)

**B.com** – Bangalore university (2006-2009)

**Intermediate**  – Bangalore university (2004-2006)

SSLC – Board of Secondary Education (2002-2003)

**Personal Profile**

Name : N SUDHAKARA

Date of Birth : 25/08/1985

Gender : Male

Marital Status : MARRIED

Father’s name : V Narayanaswamy

Languages Known : English, Telugu, and Kannada

Permanent Address : Dr.no:64/A Karipalli(V),Gownipalli (P)

Srinivasapura (T), Kolar(Dist), Karnataka 563161

**communication address : Kushal pg hostel # 101 1st main 4th cross Ashwath nagar**

**near Mariyamma Temple Marathahalli 560037**

**Declaration**

I do here by confirm that the information given in this form is true to do the best of my knowledge and belief.

Place – Bangalore **Sudhakara N**